

# INVOICE

Dale Carnegie

public-speaking-training@domain.com  
(XXX)-555-XXXX

Bill To:

**John Smith**

123 Main Street, Anytown, CA 90001  
john.smith@domain.com  
(XXX)-555-XXXX

Invoice

#INV-000101

Issued Date: 02/20/2025

Balance Due: \$1265

Services	QTY	Price	Total
Facilitating interactive public speaking workshops for groups.	1	\$500	\$500
Crafting engaging and persuasive speeches tailored to specific audiences.	1	\$300	\$300
One-on-one coaching sessions focused on improving presentation skills.	1	\$200	\$200
Training to enhance vocal variety and control during speeches.	1	\$150	\$150
Guidance on using body language effectively in public speaking.	1	\$100	\$100

Subtotal: \$1250

Tax: \$15

**Total: \$1265**

Terms & Conditions:

Payment Due Upon Receipt.

Please choose one of the following payment methods:

Check: Dale Carnegie 123 Main Street, Anytown, CA 90001

Zelle: Dale Carnegie (XXX)-555-XXXX/dale.carnegie@domain.com

Venmo: @Dale-Carnegie

[Click here to create your INVOICE](#)