

INVOICE

John Smith

mediators@domain.com

(XXX)-555-XXXX

Bill To:

John Smith

123 Main Street, Anytown, CA 90001

john.smith@domain.com

(XXX)-555-XXXX

Invoice

#INV-000101

Issued Date: 02/20/2025

Balance Due: \$835

Services	QTY	Price	Total
One-hour session to understand the mediation needs and goals.	1	\$150	\$150
Preparation of documents and materials for a single mediation session.	1	\$100	\$100
One-hour mediation session with all parties involved.	1	\$200	\$200
Post-mediation consultation to discuss outcomes and next steps.	1	\$120	\$120
Detailed report assessing the conflict dynamics and potential resolutions.	1	\$250	\$250

Subtotal: \$820

Tax: \$15

Total: \$835

Terms & Conditions:

Payment Due Upon Receipt.

Please choose one of the following payment methods:

Check: John Smith 123 Main Street, Anytown, CA 90001

Zelle: John Smith (XXX)-555-XXXX/john.smith@domain.com

Venmo: @John-Smith

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